

I. PROPOSAL SUMMARY (should not exceed one page)

II. PROPOSAL NARRATIVE (should not exceed five pages)

1. Please explain the project including:

- Describe the challenge or problem this project aims to address.
- What neighborhood, communities or populations are affected by this challenge or opportunity you will address?
- The key strategies of your proposed solution you will employ to implement your project and length of the project. Describe the innovative components on your strategy.
- Describe the anticipated outcomes of the project you expect to have achieved by the end of the grant period.
- The proposed staffing pattern for the project and the names and titles of who will direct the project.
- Explain how our grant award would assist in bringing the project to its next level of impact/effectiveness

III. EVALUATION

- What does success look like?
- How will you measure the progress of your project?

IV. BUDGET RESOURCES - Submit with your application

- The budget for the project. Indicate the specific uses of the requested grant, if possible.
- Organizational operating budgets for both your current and previous fiscal year.
- Please list the foundations, corporations and other sources that you are soliciting for funding of this project, and the status of these submissions.

Questions:

Contact Lee Benner, Foundation Director

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